



Non-Profit Overview/Application

August 17 - 20, 2017

Application Deadline: **Wednesday, June 14, 2017**

Festival Overview:

CelebrateErie 2017 is a multifaceted mix of culture, entertainment, artists and experiences – a chance to dabble, discover and open your mind to a world of music, food, art and fun for three sunny Erie days. Strong local programming features include visual and performing arts, the best of Erie’s culinary offerings, and a broad range of interactive children’s activities.

Festival Dates:

Thursday, August 17, 2017 – Sunday, August 20, 2017

Estimated Attendance:

100,000 - 125,000

Event Operating Hours:

Thursday, August 17 th	5:00 PM – 9:30 PM	Exclusive for Taste of Erie vendors. ChalkWalk artists begin working.
Friday, August 18 th Saturday, August 19 th Sunday, August 20 th	12:00 PM – 10:00 PM	All non-profit booths must be open and manned Friday, Saturday & Sunday from 12:00 – 7:00PM.

Non-Profit Purpose:

The purpose of the Non-Profit area is to supply information about and/or support your organization and its contribution to the community. You are able to engage festivalgoers with demonstrations, simple games, activities or exhibits and provide handouts about your organization with approval from CelebrateErie.

Non-Profit Space and Responsibilities:

- Participant must provide their own tables, chairs and tent. Tents can be no larger than 10 X 10.
- Booths are located on East Side of Perry Square.
- **Booth set up is Friday ONLY** and should be ready by 12:00 PM.
- Booths **must** be open and manned Friday, Saturday and Sunday from 12:00 PM to 7:00 PM.
- Cars are allowed to park around the park only to **drop off** materials. **NO PARKING AROUND PARK AFTER 11:00 AM.**
- Friday parking is on the side streets, Saturday & Sunday allowed to park at Erie Insurance, off French Street.
- Participant must provide proof of non-profit status. 501 (C)(3)
- Participant must purchase current Licensing Permit if selling raffle tickets. (application attached)
- **Raffle tickets need to be sold within the confines of booth. NO ROAMING.**
- No other selling allowed.
- **NO ELECTRIC WILL BE SUPPLIED.**
- Participant is allowed to hand out pamphlets supporting your non-profit organization.
- We encourage activities & games to get people involved.
- CelebrateErie is a rain or shine event.



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Name of Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Contact Person: _____ Phone: _____

E-mail: _____

Do you plan to sell raffle tickets? Yes _____ No _____

If yes, do you have a current City of Erie Licensing Permit? Yes _____ No _____
(If no, application is attached.)

Non-Profit Status _____ (Please enclose a copy of proof with this application.)

What is your intent? (Please explain what you would like to do. Include information about any materials you will be handing out, etc.) _____

I have read and understand the above specifications:

Name: _____
(Please Print Clearly)

Signature: _____

Date: _____

This is a family event and all activities must be in conformance with that message.
CelebrateErie has the right to deny participation in this event at any time.

Please return application by Wednesday, June 14, 2017 to:

CelebrateErie
626 State Street, Room 500
Erie, PA 16501-1128

If you have any questions, please contact us by emailing cmunro@erie.pa.us or calling (814) 870-1269. You can also check our website for information at celebrateerie.com

